

# Excuse Note for Student Absence

Wells Elementary

Today's date \_\_\_\_\_

Student's Legal Name \_\_\_\_\_

Grade \_\_\_\_\_

Teacher \_\_\_\_\_

Reason for absence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s) of Absence \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Please attach any additional documentation (letter from doctor, etc.), if applicable.

**Send excuse note to school within 3 days of returning from absence.**